

**APPENDIX B**  
**Claims Collection Litigation Report**

ER27-1-1  
 15 Sep 96

CLAIMS COLLECTION LITIGATION REPORT  
 (KR 27-1-A)

To:   Attention Claims Collection Unit	Fm:   \$            Is the total amount due. \$            Is the +            est due. \$            Is the            administrative \$            +            al penalty charges \$                       total amount due. the annual interest rate. Is the SOL date.
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This claim is referred to you for suit and such action as you deem appropriate to enforce collection. The prior action taken by this agency and the information provided you complies fully with Federal Claims Collection Standards, 49 CFR Parts 101-105). The documentation required by 4 CFR Parts 101-105 is attached. The information you have requested follows.

DEBTOR

1. Date of Birth:	2. Social Security Number:
3. Also known as:	4. Name used on note/application:
5. Present residence:	6. Residence verified by/when:
6. Phone            verified by/when:	7. Present phone numbers:
	9. Debtor locator (skiptracing) information:

**THE CLAIM**

10. Basis of claim or cause of action:

11. Statute of limitations (SOL) runs on:	12. Basis for SOL date:
13. First demand for payment made on:	14. First demand made by:
15. Method of first demand:	16. Last demand for payment made on:
17. Last demand made by:	18. Method of last demand:
19. Debtor's response:	20. Does debtor dispute claim:
21. Response, if any, to debtor's dispute:	22. Exhaustion of admin' remedies:
23. Compromise offered, or elicited: \$	24. Basis for compromise:
25. Response by agency or debtor:	26. Others legally responsible for debt:
27. Basis of liability by other:	

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ACCOUNT INFORMATION

28. Cert. of indebtedness: \$ as of	29. Original principal owed by debtor:
30. Total number/amount of payments made/credits:	31. Amount applied to principal: \$
32. Amount applied to charges assessed, penalties and interest: \$	33. Balance due on principal: \$
34. Balance due on charges assessed, penalties and accrued interest: \$	35. Explain application of payments:
36. Debtor's last payment: \$	37. Interest accrual date:

DEBTOR'S EMPLOYMENT	
38. Present employment:	39. Employment verified:
	40. Debtor's salary: \$
41. Salary verified:	42. Spouse's employment:
43. Spouse's employment verified:	

DEBTOR'S ABILITY TO PAY

44. Having due regard for the exceptions to which the debtor is entitled under state and Federal law, the debtor's age and health, present and potential (inheritance prospects, and the possibility that assets have been concealed or fraudulently transferred, the current credit report or financial statement attached (or information found in the attached file) discloses the present or likely future net worth of assets or income from which a substantial sum may be obtained by enforcement proceedings:

45. The following information will assist you in identifying property in which the United States has a secured interest:

46. The following information will assist you in locating other assets of the debtor:

VALUE OF CLAIM

47. If discounted or commences, the fair market or asset value of this claim would be \$

48. With due regard for the debtor's ability to pay, as defined by question 44, above, an acceptable compromise offer by the debtor would be \$

TRANSFER OR DIRECT DEPOSIT OF FUNDS

49. Accounting officer:	50. Agency accounting/dispersing officer code/symbol/number:
	51. Treasury designated appropriation symbol:

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Agency Employee Responsible for Handling the Claims:

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Attachments as listed:

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SUPPLEMENTAL SHEET FOR DETAILED ANSWERS

Indicate item numbers to which the answers apply.

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If more space is required, use full sheets of paper the same size as this page. Attach all sheets behind page 5.